FINAL PRESENTATION GUIDELINES

Give a 10 min. talk on an instructor-approved music and mathematics topic. Create a printed handout to support your talk that includes musical examples, detailed explanatory prose, figures, charts, etc.

Printed Handout

- Give each member of the class a printed copy of your handout before your presentation begins. (20 copies are required)

- The ideas in your handout should be organized in the same order that you plan to present them. Your handout must include analytical figures and/or musical examples. Page numbers and section headings should also be employed. Be sure to cite all sources used.

- Your handout must include, but is not limited to, the following information:
  - Date, title of presentation, your name, degree program/major and USC e-mail address (where colleagues can reach you if they have questions)
  - A well-written 1-paragraph abstract
  - Biographical info., historical background, theoretical background, etc. as appropriate
  - Musical examples
  - Analytical figures, diagrams, tables, etc. (should be numbered and easy to find)
  - Bibliography (be sure to include websites and recordings)

You are expected to:
  - Clearly explain how mathematics is related to your musical topic
  - Answer questions after your presentation.

Grading

<table>
<thead>
<tr>
<th>Project selection</th>
<th>20%</th>
<th>Presentation topic is relevant to the course and you personally.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Handout</td>
<td>40%</td>
<td>Handout follows the guidelines above. Handout is impressive looking and clearly organized. Handout is detailed in its presentation. Handout tells the audience where to get more information on the topic.</td>
</tr>
<tr>
<td>General impression of presentation/presenter</td>
<td>40%</td>
<td>Topic is interesting. Topic is well explained. Topic is explained in sufficient detail/depth. Presenter displays an interest in the topic and is able to convey that interest to the audience. Presenter is professional, prepared &amp; organized.</td>
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Technical Requirements

You are encouraged to use the classroom AV equipment. If you use the classroom computer (or your own computer) for your presentation, it is your responsibility to make sure that everything is cued up and working ahead of time. I am happy to help you with all of this in advance of your presentation. You will be given a few minutes to set up while the previous presenter is answering questions from the class. The classroom will open for setup each presentation day from 11:40 am - 12:00 pm.

I am happy to help you with all of this.

If you have any questions, please let me know.